



Urchfont C. E. Primary School

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RESIDENTIAL TRIP TO OXENWOOD October 2024



Dear Parents,

We are in the process of organising a residential educational visit for our upcoming year 3's and 4's to Oxenwood, Wiltshire. The residential visit is planned for Wednesday 16th October 2024 until Friday 18th October 2024. The cost of the residential is £205.00 and covers accommodation, all activities, transport and basic insurance. We have provided a copy of the insurance policy (supplied by Wiltshire Council for Maintained Schools) to this letter. Please note that parents are advised to take out their own separate insurance policy if a more comprehensive insurance plan.

As in previous years, we are asking for a non-refundable deposit of £55 to secure a place for your child. Parents have the following choices when it comes to paying off the remainder:

- **School payment plan:**
Deposit: £55.00 by 20th June
1st Instalment: £50.00 by 20th July
2nd Instalment: £50.00 by 20th August
3rd & final Instalment: £50.00 by 25th September
- **Individual Payment Plan** – this allows parents to pay off the balance in accordance with their individual budgeting requirements. Please contact Mrs Atkins in the office if you would like to take up this option.
- **One-off Payment** to pay the balance in full (including deposit amount). Please note this is due by 25th September. If this is your chosen payment option please let Mrs Atkins know by the 20th June.

All outstanding payments are to be paid prior to the 25th September irrespective of which payment option above is chosen and payments are to be made through ParentPay please. For families who are in receipt of Pupil Premium or facing financial hardship, a small subsidy may be available, this will be on a case by case basis. Please contact Mrs Atkins for details.



The cost is based on all children attending. If we do not have 100% attendance then we reserve the right to cancel the trip. If we have to cancel the trip due to lack of numbers then your deposit will be refunded accordingly. Should a parent choose to withdraw their child from the trip once the deposit has been paid, they will still be liable to pay the remaining balance unless agreed otherwise with the school. If through the year, you feel that you are no longer able to meet this financial obligation then please contact the school to discuss.

Parents will be invited to attend an information session to discuss this residential visit, and answer any queries you may have. A date will be circulated shortly.

Yours sincerely,



Mrs Carol Talbot
(Head Teacher)

